

## Induction Acknowledgement Sheet

All participants should be aware of the following:

### **1. Member Induction and Health & Safety Policy**

- Familiarise yourself with the Member Induction and Health & Safety Policy and procedures.

### **2. Hazard Awareness**

- Understand any hazards you may be exposed to while carrying out activities.
- Learn how to minimise the effects of these hazards on yourself and others.

### **3. Health & Safety Responsibilities**

- Actively participate in the WSC Health and Safety process by:
  - Identifying and reporting hazards.
  - Reviewing and maintaining existing control measures.

### **4. Protective Clothing and Equipment**

- Know the location of protective equipment.
- Understand the necessity of using them to ensure safety.

### **5. Emergency Procedures**

- Be familiar with the emergency procedures in place.
- Know the location of the First Aid Kit, Fire Extinguishers, and Fire Blankets.

## **6. Reporting Accidents and Near Misses**

- Report all accidents and near misses via the online [Accident & Injury Form](#).

## **7. Insurance Coverage**

- Be aware that WSC is insured under the Australian Men's Shed Association (AMSA).

By following these guidelines, members contribute to a safe, secure, and supportive environment for everyone.

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